

## COMMUNITY SUPPORT AND SAFETY SCRUTINY SUB-COMMITTEE

### NOTE FOR MEMBERS

**Project title:** Meeting with the Executive Member

**Project brief** To discuss with the Executive member predetermined questions and areas of interest to Sub Committee Members

### 1. BACKGROUND

The co-ordinating Overview and Scrutiny Committee requested that all the Sub Committees schedule a meeting with their respective Executive Member into their work programmes for 2002/03. This Sub Committee has opted to meet with the Executive Member for Community Support and Safety, Councillor Richard Porter, on Wednesday 5 February 2003.

At its meeting on Tuesday 7 January and again at an additional meeting on Tuesday 21 January, Sub Committee members determined the headings under which they wanted to place questions and issues for the Executive member and the detail of the questions themselves.

The Executive member has had sight of the questions in a letter sent to him on 24 January. A copy of that letter is attached along with additional correspondence relating to the recommendations arising from reviews by the Sub Committee to date. The Executive Member will be asked to supply information on actions taken on these recommendations at the meeting on Wednesday 5 February.

The meeting on Wednesday 5 February will commence at 6.30 with the Executive Member invited to attend at 7pm. The first half hour of the meeting on Wednesday 5 February will be dedicated to a discussion about which Sub Committee Members will take ownership of the each of the pre-determined questions to put to the Executive Member. There will be an opportunity to ask supplemental questions on the night.

Members are asked to familiarise themselves with the questions to be asked of the Executive Member and to remind themselves of the recommendations arising from reviews to date, as per the additional documentation attached.